Southeast
Regional College
Where minds and possibilities meet.

Vision, Mission and Values

Vision

LEADING THE WAY, reaching people and communities through the power of learning.

Mission

TO PROVIDE ACCESS to learning experiences and information that enable people and communities to meet the realities of today and create opportunities for tomorrow.

TO ACHIEVE THIS...

We ***serve learners*** by using our strengths and expertise to create student-focused programs and facilitate access to programs developed by others.

We ***support communities and people*** by providing learning experiences that help them to develop and adapt to change.

We ***support*** our colleagues with cooperation, teamwork, encouragement, and mutual respect.

We provide ***collaborative, innovative leadership*** in creating and ensuring learning opportunities.

Values

We believe living is learning, and everyone should have the opportunity to learn. Access to knowledge and information is vital to health, growth, and development for individuals and communities.

We believe our plans and programs should be community based. We involve communities and community based groups in the college, and we provide support to them through community development and the use of community resources. Our activities are focused on the needs of the learners and the clients we serve. We seek partnerships and collaboration, and we practice decision-making that is open, honest, participative, and inclusive.

We place a high value on flexibility and innovation. Our programs and services are responsive to the changing needs of communities and individuals. We welcome change as opportunity, and we act as agents of positive change that reflects our vision, values and mission.

We place a high value on a positive and professional environment. Our everyday attitudes and behaviors reflect enthusiasm towards learning and work, a sense of humour in the face of challenges, and enjoyment in the company of colleagues and those we serve. We are committed to professional development.

We respect people. We appreciate diversity and encourage tolerance. We recognize individual contributions. We treat people fairly and equitably.

Table of Contents

Vision, Mission and Values	2
Letter of Transmittal	4
Board of Governors Report	5
President and CEO's Message	7
Strategic Plan and Goals	9
Programs and Services	15
Adult Basic Education	15
English as Another Language	16
Skills Training—Institute Credit	17
Skills Training—Business and Industry	18
University	19
Career and Student Services	20
Information Technology	21
Marketing and Recruitment	21
Campus by Campus Reports	25
Human Resources	29
Enrolment Tables by Campus	32
Performance Tables	36
Financial Statements	45
Glossary of Terms	65
Campus Locations	66

Saskatchewan Energy Training Institute under construction, 2011

Letter of Transmittal

The Honourable Rob Norris
Minister of Advanced Education, Employment and Immigration
Room 208, Legislative Building
2405 Legislative Drive
Regina, SK S4S 0B3

Dear Minister Norris:

ON BEHALF of the Southeast Regional College Board of Governors, I am pleased to present our Annual Report for the year ending June 30th, 2011, in accordance with Section 16 of the *Regional Colleges Act* and Section 14 of the *Regional College Regulations*.

Respectfully submitted,

Sheila Sterling

Sheila Sterling
Chairperson, Board of Governors
Southeast Regional College

Board of Governors Report

Board of Governors: 2010 -2011

Back: ***Dale Felgate*** *(Estevan),* ***Keith Zabolotney*** *(Assiniboia)*

Middle: ***Brenda Stevenson*** *(Montmartre),* ***Sheila Sterling*** *-Chair (Antler),* ***Jonathan Marcotte*** *(Weyburn),* ***Bernie Bjorndalen*** *(Estevan)*

Front: ***Judi Jones*** *-Vice-Chair (Weyburn)*

WITH A STRONG ECONOMY and a historical year for flooding, southeast Saskatchewan faced its fair share of achievement and adversity in 2010-2011. Through it all, Southeast Regional College remained focused on meeting the needs of the labour market by delivering a number of timely and relevant programs within its capacity. As our leadership team and staff worked to enable learners and provide quality educational opportunities, the Board continued to advocate for funding that is required to offer the training needed within our region.

The construction of our new Saskatchewan Energy Training Institute facility in Estevan was a primary focus for the Board and College in 2010-2011. Once completed, this state-of-the-art training facility will provide a stimulating learning environment for students well into the future. As such, the Board is committed to fostering relationships with industry, Government, First Nations and Metis, and other external stakeholders to support the Saskatchewan Energy Training Institute in reaching its fullest potential.

Board of Governors' Report

Throughout the year, Board members supported each other in developing their skills and knowledge in the areas of leadership and development. Members attended the Ministry's Governance Leadership Series Training, the ACCC 2011 Edmonton conference, and the Saskatchewan Regional Colleges' Conference in Regina. Our Chairperson made various speaking appearances at College-related events such as the University of Regina's Memorandum of Agreement signing and the Saskatchewan Government's announcement of $1.63 million in year-end funding for the College.

The Board also supported College staff and students by attending events such as the annual Staff Convention and the English as Another Language graduation ceremony in Weyburn, among others. We would like to take this opportunity to congratulate our management, staff, and students on their accomplishments in 2010-2011, in enabling themselves and their communities to meet the demands of today and create opportunities for tomorrow.

2010–2011 Board Meetings

July 8 — Teleconference
September 1
September 30
November 3
December 1
February 2
March 2
April 6
May 11
June 29

President and CEO's Message

Craig Brown, President and CEO

SOUTHEAST REGIONAL COLLEGE prides itself on being responsive to the needs of our learners as well as the labour market.

In addition to offering Adult Basic Education in nine different locations, an opportunity for supplemental funding from the Ministry of Advanced Education, Employment and Immigration allowed the College in 2010-2011 to coordinate two additional on-reserve programs. An Adult Basic Education program at Carry the Kettle First Nation provided Levels 1 and 2 Essential Skills and Workplace Training to individuals 19 years of age and older. Coupled with funding from the Government of Canada, a twelve-week Targeted Initiative for Older Workers (TIOW) project at Cowessess First Nation was created to increase employment opportunities for adults between the ages of 50 and 64. Both projects were very successful in retaining and graduating students.

Our English as Another Language programming continued to keep pace with the rapid immigration to southeast Saskatchewan. Overall, classes experienced a 28% increase in participation, and this year a program was added in Rocanville to meet the demands of that geographical area. Additionally, our Estevan Campus now houses the Southeast Newcomer Services, a regional immigration gateway that assists individuals and families with vital language assessment services and referrals to Settlement Advisors who can help establish essential linkages for integrating into the local community.

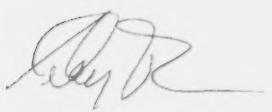
In December, a Memorandum of Agreement between the College and University of Regina was signed for a community-based Masters of Education program, enabling southeast teachers to further their educational goals. Our Academics division has done exceptional work rejuvenating partnerships such as this and developing a new Strategic Enrolment Management plan to assist in the recruitment and retention of students in all programs in all campuses. Furthermore, work has been done to evolve administrative processes, initiate an annual policy review, and coordinate activities to aid in instructor quality assurance, growth, and continuity.

President and CEO's Message

In terms of industry-based training, the focus over the past year continued to be the construction of our new Saskatchewan Energy Training Institute in Estevan, which was hampered by flooding in the Spring. However, as crews persevered and the 44,000 square-foot building took shape, we were rewarded with a visual of where our new era of industry training and other educational opportunities will begin following its completion. A tremendous amount of work has been done by the Southeast Education Foundation in building industry support for the Estevan facility. Both staff and Board members were able to attend the fundraising campaign kick-off in April and share in the excitement of the Estevan community and its potential donors.

Facilities in other communities also received attention in 2010-2011. Moosomin staff celebrated the Grand Opening of their new campus in November, and are now able to serve learners with programs and student services in one consolidated facility. Faced with space shortages at the Weyburn campus, Administrative staff were relocated to a new downtown office in October. With the scheduled demolition of the Weyburn campus in the Summer/ Fall of 2012, senior management has begun working on plans for the future development of a new campus in partnership with the South East Cornerstone School Division.

Our accomplishments in 2010-2011 reflect the College's commitment to reaching people and communities through the power of learning. With a dedicated team of staff and senior management, we will continue to identify training needs in southeast Saskatchewan and strive for excellence in education.



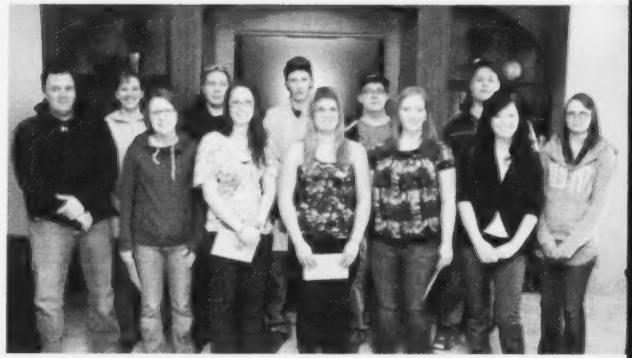
Craig Brown
President and CEO

Strategic Plan and Goals

Student Satisfaction—Our goal is to ensure all students, prospective students and clients are completely satisfied with each and every encounter with the College end to end, from their first inquiry to their experiences as Alumni.

Results in this area include:

- All faculty at Southeast Regional College participated in a new faculty appraisal process, allowing for greater quality assurance at the instructor level.
- A staff conference was held in October in Weyburn, featuring presentation to all staff on adult learner barriers from Dr. Allan Quigley.
- Student portals on the College's MySRC Intranet site allowed for greater student and faculty interaction.
- A Student Handbook was launched to make learners aware of their rights and responsibilities, as well as the services that Southeast Regional College offers in general.
- Student satisfaction surveys continued on an ongoing basis to identify strengths and opportunities for improvement on an instructional level and the organization as a whole.
- Internal practices and procedures were implemented to give College staff more efficient and user-friendly access to program information for promotional purposes.
- Scholarships and bursaries totaling over $35,000 were presented to 29 students across the region.



Scholarship recipients, Weyburn

Scholarship recipient, Assiniboia

Strategic Plan and Goals

Academic Excellence—Our goal is to ensure all students achieve the highest accomplishments they are capable of and reach their full potential.

Results in this area include:

- The Academics division began the development and implementation of a Strategic Enrolment Management plan to assist in the recruitment and retention of students in all programs on all campuses.
- Processes and procedures were implemented to ensure the accuracy and history for credit programs, which will create benchmarks for information needed to assist in determining participation rates, completer rates, and graduation rates.
- Through the instructor evaluation process, Professional Development opportunities are being identified that will aid in instructor growth and continuity.

Administrative Excellence—The College's administrative and business processes are both "effective" (what we do) and "efficient" (how we do it) and are backed by appropriate documentation e.g. planning and budgeting processes, policies, procedures, job descriptions, task lists, and document control.

Results in this area include:

- The Academics division introduced a decision matrix to provide a speculative/quantitative process for determining the viability of a new program as well as aid in the decision to either continue or sunset current programs.
- The Academics division initiated an annual policy review, which has resulted in the revision or creation of several academic and student policies including Academic Accommodation for Students with Disabilities, Student Rights & Responsibilities, Student Appeal Process, Environmental Responsibility, Academic Honesty, Graduation Policy, and College "Green" Policy.
- The Registration Services department realized definite efficiencies after it was moved into the College Services division portfolio.
- The Finance division has developed work flow documents for each of their staff, resulting in greater efficiencies and the removal of duplicated of tasks.
- The Academics division examined instructor workload to identify inefficiencies and create a working practice that includes a more fair and consistent application of workload, prep time, and courses to be delivered across all areas. This has resulted in a significant final cost savings and recognition of more equity for faculty at Southeast Regional College.

Strategic Plan and Goals

Market Responsiveness—Recognizing that training and education needs change over time, SRC has effective and proactive methods of assessing need so we can respond with relevant programs (existing, modified, or newly developed) utilizing delivery methods (flexible, modular and portable) most convenient to our students.

Results in this area include:

- In response to the needs of the health sector, the Practical Nursing program in Assiniboia completed its final year, and Cowessess First Nation began the first year of its second intake. The College also continued to offer Continuing Care Assistant and Professional Cooking courses to health region employees.
- With the recent influx of immigrants to our region, the College continued to offer English as Another Language programs in Weyburn, Estevan, and Moosomin. Beginning in Spring 2011, the College also began delivering EAL programming in Rocanville.
- Work has begun with First Nation, Metis, and non-status groups to establish a workable Aboriginal Strategy that will support the integration of this demographic into the long term plans of the College.

"Read to Work" Cooking and Housekeeping, a Workplace Essential Skills Saskatchewan program, Whitewood

Strategic Plan and Goals

Major Infrastructure Project:

To meet the needs of the energy training sector, construction continues on the new 44,000 square-foot Saskatchewan Energy Training Institute (SETI) facility in Estevan. Flooding in the Spring created some delays and additional costs; however warmer weather in the summer months allowed crews to make up for some lost time.

This uniquely designed educational setting will house three training labs, ten classrooms, five offices, a 250-seat theatre and a student lounge. Besides being a place for people to continue their education it will also become a multi-functional building for the southeast community to use throughout the year.

A $3.5 million fundraising campaign was launched in April by the Southeast Education Foundation to provide funding for much needed equipment and technology at this new campus. The College is very excited about the fundraising and many other opportunities for linking business to the Saskatchewan Energy Training Institute.

The College began planning a number of programs and courses at SETI aimed at career advancement in the energy sectors. This list included a 6-week Oil & Gas Rig Worker program, an 18-week Oil & Gas Field Operations program, a part-time Oil & Gas Production Accounting program, as well as Plumbing and Pipefitting, Power Engineering Technician, and Electrician trades training programs.

SETI project funded by Canada's Economic Action Plan and the Federal Knowledge Infrastructure Plan

Strategic Plan and Goals

Functional Facilities—College facilities (whether owned, on a long-term lease, or a short-term rental) are strategically located within our region, project a professional image, and are healthy and safe. Their design enhances staff productivity, can accommodate varying programming, and provides an environment conducive to learning. Investment in "bricks and mortar" is driven by market need and justified through a cost/benefit analysis.

Results in this area include:

- The Facilities department moved into the College Services division portfolio, creating greater efficiencies stronger relationships between facilities staff and campus managers.
- The five-year Capital Plan was completed and submitted to the Ministry of Advanced Education, Employment and Immigration.
- In October, the College's Administrative Offices were relocated from the Weyburn campus to a new downtown site.

Financial Performance—By applying sound financial practices, the College sustains a level of profitability and reserves adequate to manage risk and fund the development necessary to ensure the College's on-going relevance and sustainability.

Results in this area include:

- Finance division provided training to new budget managers regarding budget preparation, trimester reporting, and variance analysis, resulting in more accurate forecasting and budgetary accountability.

Adult Basic Education program, Kahkewistahaw

Programs & Services

Adult Basic Education

Adult Basic Education (ABE) credit programs are designed for adults who did not complete their education in the traditional school system. ABE assists adults in improving their employment opportunities, meeting entrance requirements for post-secondary programs, and developing personal skills. Students involved in the programs have the opportunity to work at their own pace under the guidance of caring instructors. The ABE program consists of the following options for adults to complete or update their secondary education:

- Level 3 (grade 10)
- Level 4 (grade 12)
- GED Preparation
- GED Testing

2010-2011 Highlights & Accomplishments

- ABE continued to be offered at eight different locations—Weyburn, Estevan, Indian Head, Moosomin, Piapot First Nation (Urban Regina), Piapot First Nation (On-reserve), Ocean Man First Nation, and Cowessess First Nation.
- ABE programming expanded to one new on-reserve location at Kahkewistahaw First Nation.
- A total of 88 students completed their ABE studies across the region and 48 students graduated by completing the requirements for either a Level 3 or Level 4 standing.
- Indian Head and Moosomin Basic Education students explored their post-secondary options with a field trip to the *See Your Future* career fair in Regina, at which they attended a workshop focused on career and job choices in Saskatchewan and the Prairie provinces.
- Moosomin Basic Education students enjoyed tours of Assiniboine Community College and Brandon University, learning about various post-secondary program opportunities such as Hospitality and Professional Cooking and Nursing.

STUDENT SUCCESS STORY:

Southeast Regional College received funding from the Ministry of Advanced Education, Employment and Immigration to deliver an Adult Basic Education program at Carry the Kettle First Nation. The program, entitled ABE Levels 1 & 2 and Essential Skills for the Workplace, was aimed at raising the educational level of students from ages 19 and older, who had previous unsuccessful experiences in the school system. Participants were all aboriginal, with an average student age of 30 years.

In addition to ABE Levels 1 and 2, the students received instruction on resume writing and career exploration, as well as some specialized courses in CPR/First Aid, Workplace Hazardous Materials Information System (WHMIS), and Occupational Health & Safety (OH&S). The program concluded with a work experience component that involved resume preparation, meeting with potential employers, and a three-week job placement. As a result, 12 students completed the program, some received summer jobs, and others became better prepared to continue with ABE Levels 3 and 4 at Southeast Regional College's Indian Head Campus.

English as Another Language

Southeast Saskatchewan continues to be a destination of choice for working immigrants and their families, and as a result, the need for English skills training continues to grow. Southeast Regional College strives to be a leader in this area by expanding its non-credit English as Another Language (EAL) programs to new locations and adding program flexibility.

2010-2011 Highlights and Accomplishments

- EAL programming continued to offer Beginner and Intermediate training in Estevan, Moosomin, and Weyburn, and expanded its services to the Rocanville area in Spring 2011.
- EAL students represent over 25 countries across the world. Over the past year, EAL programs served over 115 students, an increased participation rate of 28% over the previous year.
- Evening face-to-face courses offer the most effective and convenient delivery method. In addition to home study tools such as the Rosetta Stone and Microsoft Lync, an afternoon tutorial was made available to students who are not able to attend evening classes due to shift work.
- In order to encourage community participation, instructors increased the amount of community-based activities for their students: bowling, curling, skating, softball, etc. Community members were welcomed into the classroom, some of which have included a local newspaper editor, MLA, and MP.
- One Weyburn student was so driven to improve his English skills that he logged 255 hours of study (95 hours more than the average EAL student) throughout the year in addition to holding a full-time job.

English as Another Language program graduates, Weyburn

Skills Training–Institute Credit

Skills training programs provide students with the skills required to become employed or upgrade their technical expertise. The type of training and amount of training is determined through a needs assessment process in consultation with the local labour markets throughout the region. Both full and part-time courses are offered in a number of program areas through partnerships with accredited institutions.

2010-2011 Highlights & Accomplishments

- As a whole, Southeast Regional College graduated a total of 223 students from full-time or part-time institute credit programs including:
  - *Continuing Care Assistant*
  - *Early Childhood Education*
  - *Electrician*
  - *Hairstylist*
  - *Heavy Equipment Operator*
  - *Nail Technician*
  - *Office Education*
  - *Power Engineering Technician*
  - *Practical Nursing*
  - *Primary Care Paramedic*
  - *Plumbing and Pipefitting*
  - *Professional Cooking*
  - *Welding*
- The Practical Nursing program in Assiniboia graduated 12 students and was featured on CTV Regina's Hometown Tour in September 2010.
- Part-time courses like Early Childhood Education and Continuing Care Assistant continue to be valuable offerings to smaller communities such as Carnduff, Ogema, and Redvers.
- Heavy Equipment Operator programs succeeded by partnering with host communities. In Weyburn, students performed work at the landfill, while further north another class helped prepare new housing development for the Town of Qu'Appelle.
- Hairstylist students travelled to Weyburn in June to promote their skills at the 2011 Saskatchewan Oil & Gas Show. Approximately 120 free men's haircuts were performed at the Southeast Regional College and Saskatchewan Energy Training Institute booths over two days.
- A combined total of 29 SIAST, University of Regina, and University of Saskatchewan courses were successfully completed via SCN, serving 75 students throughout the region.

Practical Nursing Program, Cowessess

Hairstylist program, Estevan

Skills Training–Business and Industry

Business and Industry training programs are designed to be responsive to industry and to provide education in areas such as health and safety training, business training, agriculture-related courses, and various other industry-related areas.

2010-2011 Highlights & Accomplishments

- Industry-credit student enrolments grew by 24% over the previous year. The Saskatchewan Energy Training Institute also continued to be one of the market leaders in delivering Enform certified training to the oil & gas sector.
- Training needs for individual clients were met with innovative course programming. Due to a business merger between clients in the oilfield construction sector, the College was tasked with and successfully delivered customized train the trainer and supervisory sessions at their northern Alberta (Cold Lake and Fort McMurray) and southeast Saskatchewan (Carnduff) operations.
- The Business Development division continued to conduct annual program advisory meetings involving industry, community and First Nations partners such as the Town of Assiniboia and the Saskatchewan First Nations Natural Resources Centre of Excellence.
- The College continued to work with First Nations individuals and communities to provide a broad spectrum of programming including security guard training, computer training, customer service, safe food handling, and a number of safety training courses. The College also partnered with Parkland College to offer a Trade Employment Connections (TEC) program for Ochapowace First Nation.
- The Saskatchewan Energy Training Institute promoted its business and industry programs at various industry trade shows including the Enform Petroleum Safety Conference, Williston Basin Petroleum Conference, and the Saskatchewan Oil & Gas Show.
- Safety training for youth continued to be a priority for the College. In 2010-2011, 38 youth between the ages of 16 and 21 received safety training bursaries totaling $7,279.00 through the Early Safety Training Program, a partnership program between the College, industry, government, and the Southeast Education Foundation.

Rig Rescue program, Saskatchewan Energy Training Institute

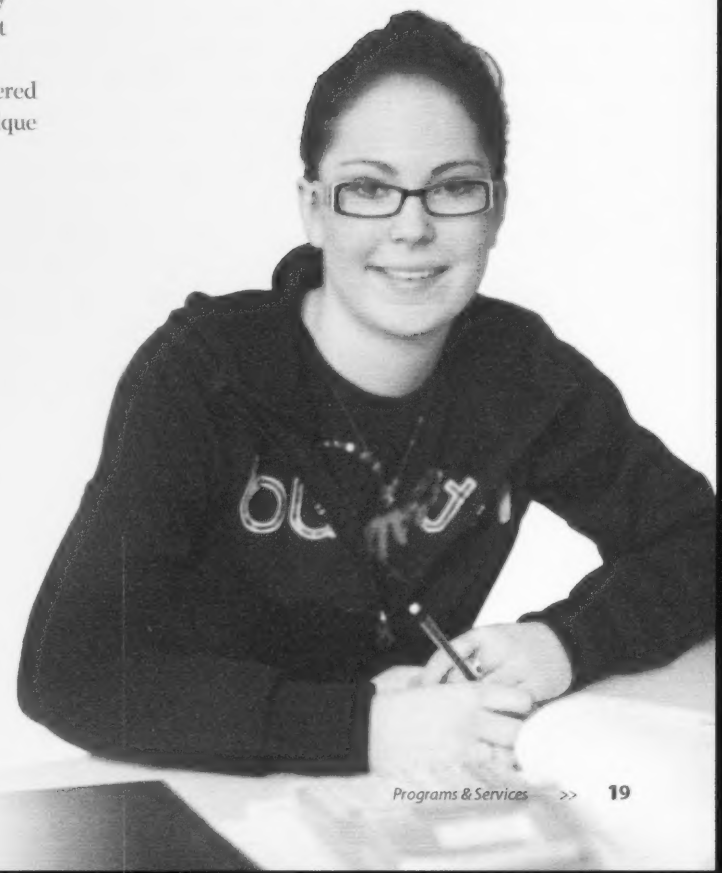
University

University students in the 2010-2011 year continued to access first-year studies in Arts, Kinesiology and Health Studies, and Social Work offered from the University of Regina and University of Saskatchewan via the Saskatchewan Telecommunications Network (SCN). The College also took the initiative to explore the feasibility of offering post-graduate programs within the region.

2010-2011 Highlights & Accomplishments

- In December 2010, members of Southeast Regional College and the University of Regina officially launched a community-based Master's of Education program with a Memorandum of Agreement signing. The community-based MEd will commence in July 2011 and is a full degree program in either curriculum and instruction or educational leadership. The two-year program will be delivered by way of weekend sessions, summer institutes and online distance education. It will utilize a unique cohort model which provides a supportive learning community and allows graduate students to effectively link theory to local educational issues and practice.

Memorandum of Agreement signing by Sheila Sterling, Southeast Regional College Board Chair, and Dr. James McNinch, University of Regina Dean of Faculty of Education

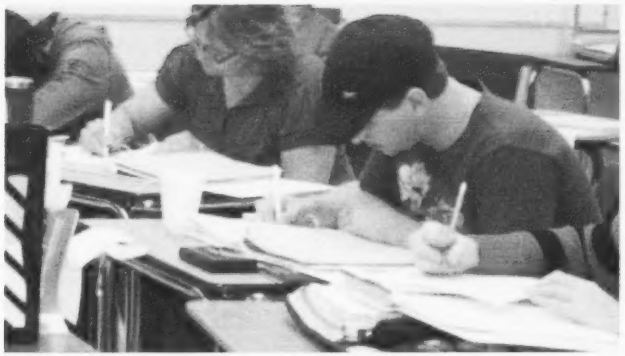


Career and Student Services

Southeast Regional College provides vocational, career, and educational counselling to students and potential students within the southeast region. Services provided by the Student Service Counsellors can include assessments, testing, workshops and one-on-one sessions to identify interests, skills and aptitudes. Counsellors also provide students with information about careers, employment and interview skills, educational goals, labour markets and funding options. Moreover, Counsellors handle the intake of Adult Basic Education students and coordinate special projects relating to career and employment skills as required.

2010-2011 Highlights & Accomplishments

- Implemented a new student-centred intake process for Adult Basic Education that addresses a student's individual challenges in life and then determines educational success on overcoming individual barriers, focusing on strengths, and becoming accountable with a prescribed action plan.
- Counsellors harnessed new technologies and began texting or using Microsoft Lync to communicate with students.
- Counsellors continued to network with communities and agencies to find supports and resources for students.
- Counsellors exposed Adult Basic Education students to employment and post-secondary options by taking them on field trips to Assiniboine Community College, Brandon University, and the See Your Future career fair in Regina.



Adult Basic Education students, Estevan

STUDENT SUCCESS STORY:

The Cowessess First Nation Elder Project (Targeted Initiative for Older Workers) began in the early 2011 with 11 participants. The purpose of the 12-week project was to help increase employment opportunities for adults ages 50 to 64 within the Cowessess First Nation, as well as increase the number of employment-ready individuals available to respond to the labour market needs of the region. This project was funded by the Government of Canada and the Saskatchewan Ministry of Advanced Education, Employment and Immigration.

The program included a number of workshops aimed at career planning, budgeting, decision-making, stress management, skills assessments, time management, and interview skills, as well as training in the areas of computers and safety. The instructors and students created a very strong bond, allowing everyone to speak their mind and be accepted for doing so. As a result, attendance was nearly perfect at +95% and all 11 participants completed the program, which is a significant accomplishment for all involved.

Information Technology

The College continues to expand its Information Technology initiatives by encouraging staff, instructors, and students to make use of technology, including video conferencing, interactive whiteboards and web meetings.

Upgraded computer labs

2010-2011 Highlights & Accomplishments

- New PC's were rolled out to computer labs at the Moosomin, Indian Head, Weyburn, and Estevan campuses.
- Staff computers and labs received upgrades to Microsoft Office 2010 and Windows 7.
- Instructors received notebook computers, allowing more flexibility for instruction and portability for lesson planning.
- Web-based conferencing has provided convenience and cost savings for team meetings, training, and other communications.
- The MySRC Intranet staff portal continued to be a hub for internal communications, file sharing, and document control.
- The College's external website was completely rebuilt with minimal disruption to students and clients.
- The Estevan campus received a new videoconference system, which is used to offer courses in conjunction with other campuses and institutions.
- Customer Relationship Management (CRM) software continued to be a valuable tool for our business consultants in tracking sales opportunities and client communications.
- The provision of student log-ins continues to increase, allowing students to interact more with one another and their instructors.

Marketing and Recruitment

Marketing plays a key role in assisting numerous departments with recruitment and promotional activities that aim at expanding the number of student enrolments at Southeast Regional College. External stakeholder communications also provide timely and relevant information to clients, community partners, current students, and prospective students.

2010-2011 Highlights & Accomplishments

- Southeast Regional College's flagship course calendar publication, *Tradewinds*, launched a new format with issues in the Fall and Winter/Spring. *Tradewinds* was direct-mailed to 40,000 residences and post office boxes in southeast Saskatchewan.
- A new supplement, the Mini-*Tradewinds*, was also produced in the Spring to advertise 2011-2012 full-time programs. Over 52,000 copies of the Mini-*Tradewinds* were distributed through various southeast Saskatchewan newspapers via the Saskatchewan Weekly Newspaper Association (SWNA).

Programs & Services

- A monthly newsletter entitled the *Informer* was launched in February to update external stakeholders on the construction of the Saskatchewan Energy Training Institute facility in Estevan.
- A corporate video project was initiated in partnership with the City of Weyburn and City of Estevan to promote the College's programs and services to existing and prospective residents.
- An online Marketing survey was launched in June to research public perception and brand awareness of the College and Saskatchewan Energy Training Institute.
- Ongoing training on social media marketing has created some initiatives on how to use these new online tools to engage and recruit students. As a result, a Southeast Regional College Facebook page was launched in June in conjunction with the online marketing survey.
- Southeast Regional College and the Saskatchewan Energy Training Institute were promoted at the following trade shows and career fairs. Various staff members from local campuses, Business Development, Student Services, and Marketing take part to engage prospective students, clients, and stakeholders.
  - *Assiniboia Career Fair—September*
  - *Estevan Showcase—September*
  - *Kahkewistahaw Career Fair—October*
  - *Saskatchewan Rising Symposium (Weyburn)—October*
  - *Enform Petroleum Safety Conference (Regina)—November*
  - *See Your Future Career Fair (Regina)—November*
  - *Cowessess Career Fair—February*
  - *Southeast Environmental & Safety Seminar (Weyburn)—March*
  - *Coronach Chamber of Commerce Career Fair—April*
  - *Moosomin Home, Farm & Leisure Show—April*
  - *Redvers Ag Ex & Bull Congress—April*
  - *Treaty 4 Education (Regina)—April*
  - *Whitewood Trade Fair, Craft Show & Sale—April*
  - *Nakota Oyate Education Centre Career Fair (Carry the Kettle)—May*
  - *Saskatchewan Regional Colleges' Conference (Regina)—May*
  - *Stepping Stones Career Fair (Regina)—May*
  - *Williston Basin Petroleum Conference (Regina)—May*
  - *Saskatchewan Oil & Gas Show (Weyburn)—June*

SET1 trade booth at Williston Basin Petroleum Conference

Southeast Regional College
Comprehensive Enrolment by Program Group

		Actuals									
		2009-2010					2010-2011				
	Program Groups	Student Enrolment			Participant Hours	FLEs	Student Enrolment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	118	179	11	142,100	210.52	80	188	4	119,896	177.62
	Other:	1	16	168	3,545	5.25	0	14	56	2,769	4.10
	Apprenticeship & Trade		42		5,040	7.47	0	16	0	1,920	2.84
	Total Institute Credit	119	237	179	150,685	223.24	80	218	60	124,585	184.56
	Industry Credit										
	Total Industry Credit	1	1,119	3,421	112,023	165.96	27	1,346	4,000	147,646	218.74
	Workbased Training										
	Total Workbased Training	6			2,880	6.00	0	0	0	0	0.00
	Non-Credit										
	Total Non-Credit		102	858	14,747	21.85	0	64	912	14,516	21.50
Total Skills Training Credit		126	1,458	4,458	280,335	417.04	107	1,628	4,972	286,747	424.81
Basic Education	**Basic Education Credit**										
	Adult 12	98	39		79,599	113.71	93	31	0	25,430	36.33
	Adult 10	81	27		59,153	84.50	52	30	0	9,730	13.90
	Academic GED										
	Total BE Credit	179	66	0	138,751	198.22	145	61	0	35,160	50.23
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training	91	18		32,167	45.95	152	8	0	43,583	62.26
	General Academic Studies		48		2,022	2.89	0	38	0	1,002	1.43
	Literacy					n/a					
	Total BE Non-Credit	91	66	0	34,189	48.84	152	46	0	44,585	63.69
Total Basic Education		270	132	0	172,940	247.06	297	107	0	79,745	113.92
University	***Total University***	8	31		4,095	10.50	0	18	0	1,326	3.40
Total		**404**	**1,621**	**4,458**	**457,370**	**674.60**	**404**	**1,753**	**4,972**	**367,817**	**542.13**

Power Engineering Technician program, Estevan

Campus by Campus Reports

Weyburn Campus

- Graduates from full-time Trades and Technical programs included Electrician (12), Office Education (16), and Welding (7).
- Two Heavy Equipment Operator programs in partnership with the City of Weyburn produced nine graduates.
- Continued to assist the health region with part-time Continuing Care Assistant and Professional Cooking training.
- Provided Early Childhood Education courses on a part-time basis to existing and prospective daycare employees.
- The annual Swing for Scholarships Golf Tournament in September raised $5,675 for student scholarships; the annual Early Safety Training Golf Tournament in May raised $12,000 for student safety bursaries.
- Completed the move of twenty office staff to the new downtown site, resulting in some additional office and classroom moves within the campus.

Estevan Campus

- Opened Southeast Newcomer Services, an immigration gateway office that assists individuals and families from approximately 55 communities within a 150 km radius of Estevan with vital services such as language assessments and referrals to Settlement Advisors who can help newcomers find out where to apply for a health card, enroll children in school, look for employment, etc.
- Graduates from full-time Trades and Technical programs included Hairstylist (11), Nail Technician (9), Power Engineering Technician (12), and Primary Care Paramedic (12).
- The Rig Technician Apprenticeship Program graduated 16 students from Level 2 – Derrickhand in May.
- Coordinated three, one-week Safety Fundamentals training sessions for a dedicated client.
- Continued to assist the health region with part-time Continuing Care Assistant courses in Redvers.
- Provided Early Childhood Education courses on a part-time basis in Carnduff to existing and prospective daycare employees.
- Hosted a Saskatchewan Energy Training Institute fundraiser luncheon for 180 people in September with guest speaker and former NASA astronaut Mike Mullane.
- Hosted a Saskatchewan Energy Training Institute fundraising kick-off and open house event in April.

Moosomin/Whitewood Campus

- Graduates from full-time Trades and Technical programs included Continuing Care Assistant in Whitewood (12), Electrician in Moosomin (10), and Plumbing and Pipefitting in Indian Head (9).
- Three Heavy Equipment Operator programs in partnership with the Town of Qu'Appelle produced 14 graduates.
- Hosted a Grand Opening for the new Moosomin campus in November. Staff are settled in and finding many efficiencies and benefits from all being in one location.

Assiniboia Campus

- Graduated 12 students from the Practical Nursing program and hosted a graduation ceremony with 185 people in attendance.
- Continued to offer various courses in surrounding communities such as Early Childhood Education in Ogema and Early Safety Training in Bengough.
- Enrolments continue to be strong in Personal Interest classes.

Heavy Equipment Operator program, Weyburn

Electrician program, Weyburn

First Nation Communities

- A second intake for the Practical Nursing program at Cowessess First Nation began with 13 students accepted into the program (8 aboriginal students, 5 non-aboriginals).
- The Cowessess First Nation Elder Project (Targeted Initiative for Older Workers) began in the new year with 11 participants, all of which graduated.
- Two Cultural Awareness sessions were held and presented by the Office of the Treaty Commissioner.
- Various courses were held on-reserve including security guard training, computer training, customer service, safe food handling, and a number of safety training courses.
- A Trade Employment Connections (TEC) program, developed in partnership with Parkland College, was offered at Ochapowace First Nation.
- Basic Education programs were held on-reserve at Kahkewistahaw, Ocean Man (Stoughton), Piapot (on and off reserve), Cowessess, and Carry the Kettle (ABE Levels 1 & 2).

STUDENT SUCCESS STORY:

A Workplace Essential Skills Saskatchewan (WESS) project entitled "Ready to Work" Cooking & Housekeeping" began in October in Whitewood with funding from the Canada-Saskatchewan Labour Market Agreement. The 12-week course provided students with workplace essential skills such as communication, professionalism, problem solving, conflict resolution, customer service, workplace etiquette, safety training, and hands-on skills training in cooking and serving.

A mock restaurant, Synergy Café, was set up whereby students practiced preparing and serving meals for up to 40 people at a sitting. At the conclusion of the program, the Ready to Work students hosted a VIP luncheon for guests that represented Ochapowace Chief & Council, Ministry of Advanced Education, Employment and Immigration (Program Innovation Branch), Canadian Tourism Human Resource Council, Saskatchewan Tourism Education Council, the Town of Whitewood, as well as from the College.

The majority of students were from Ochapowace First Nation with other band affiliations from Cowessess, Pasqua, and Kahkewistahaw First Nations. Graduation was held with approximately 75 family and friends in attendance. Eleven students graduated as Prep Cooks and five as Food & Beverage Servers. The highlight was hearing how two students (mother & son) benefited from the program.

"Read to Work" Cooking & Housekeeping, a Workplace Essential Skills Saskatchewan program, Whitewood

Annette Kesslering, Assiniboia campus

Human Resources

TWO MAJOR OFFICE MOVES highlighted the year for staff in Moosomin and Weyburn. Formerly located in three separate locations, Moosomin staff immediately realized the efficiencies of all working under one roof. Administrative staff in Weyburn moved to a new downtown location and are awaiting plans to reunite with the campus following the proposed design and construction of a new campus in partnership with the South East Cornerstone School Division.

Recruitment seemed to be constant at the College in 2010-2011 due to maternity leaves, lateral position moves, newly created positions, and new programs requiring instructors. Finding candidates for certain positions was challenging given today's labour market in southeast Saskatchewan. Resignations also impacted the College when, for example, a combined 62 years of organizational history departed along with three long-serving individuals.

The College's annual staff conference was held in Weyburn and featured information sharing and instructor development. Dr. Allan Quigley gave an insightful presentation on barriers that affect adult learners, and the evening was highlighted with the celebration of staff educational achievements and the following years of service awards:

25 YEARS OF SERVICE	Brian Binns
20 YEARS OF SERVICE	Donna Windecker Heather Donald
15 YEARS OF SERVICE	Bev Kulach
10 YEARS OF SERVICE	Cindy Herberholz Joedy Wallin
5 YEARS OF SERVICE	Chris Sheldon Lynn Tendler

Staff Listing

Brian Binns . . . . . Basic Education Coordinator
Norma Bloor . . . . . Executive Assistant to the President/CEO & Board of Governors
Ann Brown. . . . . Admin Support
Craig Brown . . . . . President and CEO
Katie Burham . . . . . Instructor, English as Another Language; Newcomer Settlement Advisor
Anita Cameron . . . . . Instructor, Basic Education
Richard Cope. . . . . Instructor, Basic Education
Bonnie Dempsey . . . . . Campus Manager
Nora Desjarlais . . . . . Basic Ed Instructor
Heather Donald . . . . . Instructor, Basic Education
Jennifer Donald. . . . . Program Delivery Secretary
Heather Dorcas. . . . . Student Services Coordinator and Counsellor
Michelle Easterby. . . . . Instructor, Basic Education
Anna Fish . . . . . Instructor, Basic Education
Margaret Fuchs. . . . . Counsellor
Sherry Garland . . . . . Instructor, Practical Nursing
Helene Giroux . . . . . Instructor, Basic Education
Ivy Goodbrand . . . . . Instructor, Continuing Care Assistant
Laura Hamilton . . . . . Post-secondary Academics Coordinator
Margo Hammett . . . . . Admin Support
Dave Harazny . . . . . Recruitment & Marketing Coordinator
Jackie Harbron . . . . . Instructor, Basic Education
Klint Harder . . . . . IT Services Coordinator
Jennifer Hawton . . . . . Admin Support
Margaret Hayes. . . . . Instructor, Practical Nursing
Grace Hayward. . . . . Instructor, Practical Nursing
Louise Henry. . . . . Aboriginal Counsellor
Cindy Herberholz. . . . . Division Assistant Academics
Jamie Hilts . . . . . Vice President Academics
Jody Holzmiller. . . . . Vice President College Services
Del Hunt. . . . . Admin Support *(to Jan 1, 2011)*
Renee Hunt . . . . . Instructor, Basic Education
Sharon Ivan . . . . . Accounts Receivable Clerk *(to Feb 6, 2011)*; Registrar *(from Feb 7, 2011)*
Sherry Jenson. . . . . Registrar *(to Feb. 6, 2011)*; Division Assistant *(from Feb 7, 2011)*
Audrey Johner . . . . . Newcomer Services Assistant *(from Dec 6, 2010)*
Jason Johnston . . . . . Vice President Business Development *(Jan 1 to Apr 27, 2011)*
Trent Jordens. . . . . Vice President Business Development *(to Feb 1, 2011)*
Annette Kesslering . . . . . Admin Support
Belinda Kopp. . . . . Program Delivery Secretary and Registration Clerk *(to Feb 2, 2011)*; Accounts Receivable Clerk *(from Feb 3, 2011)*
Bev Kulach. . . . . Instructor, Basic Education and Counsellor
Rhonda Lavender. . . . . Instructor, Practical Nursing
Sandra Madigan . . . . . English as Another Language/Literacy Coordinator

Human Resources

Keith Madu . . . . . .SETI Director
Melanie Mantei. . . . . .Admin Support
Wayne Martin . . . . . .Facilities Manager
Jamie Mayoh-Bauche . . . . . .Counsellor
Katie McKeon . . . . . .Counsellor
Karen Melle . . . . . .ETI Consultant *(to Oct 8, 2010)*
Debbie Millions . . . . . .Admin Support
Carolyn Murphy . . . . . .Admin Support
Lorraine Musk . . . . . .Payroll Clerk
Alvin Nixon . . . . . .Instructor, Electrical
Carole Olson . . . . . .Instructor, Basic Education
Sheena Onrait . . . . . .Campus Manager
Renee Oshowy . . . . . .Admin Support *(from Sep 12, 2010)*
Tracy Page . . . . . .Campus Manager
Cheryl Popplestone . . . . . .Instructor, Basic Education
Evelyn Prior . . . . . .Instructor, Basic Education
Dianne Rhodes . . . . . .Instructor, Practical Nursing
Betty Ribling . . . . . .Instructor, Basic Education
Karen Senchuk . . . . . .Energy Training Institute Secretary
Ken Shackel . . . . . .Business Consultant
Penny Shauf . . . . . .Registration Clerk
Chris Sheldon . . . . . .Instructor, Welding
Dalyn Sidloski . . . . . .Vice President Finance *(to Feb 14, 2011)*
Marla Smith . . . . . .Business Consultant *(from Nov 1, 2011)*
Carol Smith-Aubert. . . . . .Counsellor
Gloria Stevenson . . . . . .Aboriginal Consultant
Scott Stronge . . . . . .Instructor, Electrical
Lyn Taylor . . . . . .Instructor, Practical Nursing
Lynn Tendler . . . . . .Campus Manager
Randy Uhren. . . . . .Business Consultant *(to Aug 10, 2010)*
Don Vatamaniuck . . . . . .Instructor, Power Engineering
Meagan Vindevoghel . . . . . .Instructor, Hairstylist
Joedy Wallin . . . . . .Finance Manager
Jennifer Whitrow . . . . . .Division Assistant Finance
Robin Williams. . . . . .Human Resources Director
Donna Windecker . . . . . .Registration Clerk
Ed Zychkowski . . . . . .Business Manager *(to Jan 1, 2011)*

Instructor Rhonda Lavender (left) and students, Cowessess Practical Nursing program

Enrolment Tables by Campus

Southeast Regional College
Comprehensive Enrolment by Program Group—Big Muddy Region

		Actuals									
		2009-2010					2010-2011				
		Student Enrolment			Participant Hours	FLEs	Student Enrolment			Participant Hours	FLEs
	Program Groups	FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	53	56	6	50,814	75.28	34	49	0	32,078	47.52
	Other:	1	13	33	1,553	2.30	0	7	22	1,580	2.34
	Apprenticeship & Trade					0.00	0	0	0	0	0.00
	Total Institute Credit	54	69	39	52,367	77.58	34	56	22	33,658	49.86
	Industry Credit										
	Total Industry Credit	1	325	1,073	37,263	155.26	6	402	1,405	48,020	71.14
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		33	254	5,609	8.31	0	32	230	5,981	8.86
Total Skills Training Credit		55	427	1,366	95,239	241.15	40	490	1,657	87,658	129.86
Basic Education	**Basic Education Credit**										
	Adult 12	98	39		79,598	113.71	31	11	0	8,470	12.10
	Adult 10	81	27		59,153	84.50	13	3	0	3,987	5.70
	Academic GED						0	0	0	0	0.00
	Total BE Credit	179	66	0	138,750	198.21	44	14	0	12,457	17.80
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training	39	2		13,477	19.25	38	0	0	5,409	7.73
	General Academic Studies					0.00	0	14	0	252	0.36
	Literacy	n/a	n/a	n/a		n/a					
	Total BE Non-Credit	39	2	0	13,477	19	38	14	0	5,661	8.09
Total Basic Education		218	68	0	152,228	217.47	82	28	0	18,119	25.89
University	***Total University***	3	18		2,145	5.50	0	14	0	1,170	3.00
Total		**276**	**513**	**1,366**	**249,612**	**464.12**	**122**	**532**	**1,657**	**106,947**	**158.75**

Enrolment Tables by Campus

Southeast Regional College
Comprehensive Enrolment by Program Group—Souris Moose Mountain Region

		Actuals									
		2009-2010					2010-2011				
	Program Groups	Student Enrolment			Participant Hours	FLEs	Student Enrolment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	11	26		12,423	18.40	11	62	0	40,220	59.58
	Other:			20	320	0.47	0	5	36	1,139	1.69
	Apprenticeship & Trade		42		5,040	7.47	0	16	0	1,920	2.84
	Total Institute Credit	11	68	20	17,783	26.34	11	83	36	43,279	64.12
	Industry Credit										
	Total Industry Credit		553	2,037	54,281	80.42	0	677	2,289	58,932	87.31
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		38	297	5,645	8.36	0	11	427	4,282	6.34
Total Skills Training Credit		11	659	2,354	77,708	115.12	11	771	2,752	106,493	157.77
Basic Education	**Basic Education Credit**										
	Adult 12						14	6	0	2,062	2.95
	Adult 10						4	2	0	715	1.02
	Academic GED										
	Total BE Credit	0	0	0	0	0.00	18	8	0	2,777	3.97
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training	49	8		17,078	24.40	61	4	0	8,733	12.48
	General Academic Studies		15		270	0.39	0	12	0	246	0.35
	Literacy	n/a	n/a	n/a		n/a					
	Total BE Non-Credit	49	23	0	17,348	24.78	61	16	0	8,979	12.83
Total Basic Education		49	23	0	17,348	24.78	79	24	0	11,756	16.79
University	***Total University***	3	16		1,638	4.20	0	3	0	117	0.30
Total		**63**	**698**	**2,354**	**96,694**	**144.11**	**90**	**798**	**2,752**	**118,366**	**174.86**

Enrolment Tables by Campus

Southeast Regional College
Comprehensive Enrolment by Program Group—TransCanada Region

		Actuals									
		2009-2010					2010-2011				
	Program Groups	Student Enrolment			Participant Hours	FLEs	Student Enrolment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	39	70	4	41,548	61.55	20	48	1	31,224	46.26
	Other:		1	75	1,232	1.83	0	1	0	50	0.07
	Apprenticeship & Trade						0	0	0	0	0.00
	Total Institute Credit	39	71	79	42,780	63.38	20	49	1	31,274	46.33
	Industry Credit										
	Total Industry Credit		90	359	14,239	21.10	21	144	380	35,798	53.03
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		20	171	2,260	3.35	0	11	177	2,965	4.39
Total Skills Training Credit		39	181	609	59,279	87.82	41	204	558	70,037	103.76
Basic Education	**Basic Education Credit**										
	Adult 12						48	15	0	14,897	21.28
	Adult 10						35	25	0	5,028	7.18
	Academic GED										
	Total BE Credit	0	0	0	0	0.00	83	40	0	19,925	28.46
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training	3	8		1,612	2.30	53	4	0	29,440	42.06
	General Academic Studies		33		1,752	2.50	0	8	0	432	0.62
	Literacy										
	Total BE Non-Credit	3	41	0	3,364	4.81	53	12	0	29,872	42.68
Total Basic Education		3	41	0	3,364	4.81	136	52	0	49,798	71.14
University	***Total University***		4		234	0.60					
Total		**42**	**226**	**609**	**62,877**	**93.23**	**177**	**256**	**558**	**119,834**	**174.90**

Enrolment Tables by Campus

Southeast Regional College
Comprehensive Enrolment by Program Group—Coteau Region

		Actuals									
		2009-2010					2010-2011				
	Program Groups	Student Enrolment			Participant Hours	FLEs	Student Enrolment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	15	42	1	37,315	55.28	15	30	3	16375	24.26
	Other:			44	440	0.65	0	0	0	0	0.00
	Apprenticeship & Trade						0	0	0	0	0.00
	Total Institute Credit	15	42	45	37,755	55.93	15	30	3	16375	24.26
	Industry Credit										
	Total Industry Credit		66	288	6,241	9.25		42	261	4897	7.25
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		8	161	1,233	1.83	0	9	83	1288	1.91
Total Skills Training Credit		15	116	494	45,229	67.01	15	81	347	22559	33.42
Basic Education	**Basic Education Credit**										
	Adult 12						0	0	0	0	0.00
	Adult 10						0	0	0	0	0.00
	Academic GED						0	0	0	0	0.00
	Total BE Credit	0	0	0	0	0.00	0	0	0	0	0.00
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training										0.00
	General Academic Studies						0	4	0	72	0.10
	Literacy	n/a	n/a	n/a		n/a					
	Total BE Non-Credit	0	0	0	0	0	0	4	0	72	0.10
Total Basic Education		0	0	0	0	0.00	0	4	0	72	0.10
University	***Total University***		2		78	0.20	0	1	0	39	0.10
Total		**15**	**118**	**494**	**45,307**	**67.21**	**15**	**86**	**347**	**22670**	**33.62**

Performance Tables

Performance Measures
College System

Skills Training – Institute Credit		2010-2011		2009-2010	
		#	FLE	#	FLE
Number of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's) and distinct enrolment		360	184.57	535	223.24
Number of Graduates		224		344	
Number of Completers		138		177	
		%		%	
Participation (Enrolment) Rate %	# of Institute Credit Enrolments (FT + PT) / Total # Credit Enrolments (FT + PT)	15.73		20.23	
Graduation Rate	# of Institute Credit Graduates (FT + PT) / Total # of Institute Credit Enrolments (FT + PT)	55.7		52.81	
Skills Training – Institute Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	7.05		11.80	
Graduation Rate of Aboriginal Persons	i) # of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	6.02		12.77	
	ii) # of Aboriginal Graduates (FT + PT) / Total # of Aboriginal Enrolments (FT + PT)	47.62		57.14	

Performance Tables

Performance Measures
College System

Skills Training – Industry Credit		2010-2011		2009-2010	
		#	FLE	#	FLE
Number of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's)		5627	218.74	4541	165.96
Number of Graduates		5182		4377	
Number of Completers		69		81	
		%		%	
Participation (Enrolment) Rate %	# of Industry Credit Enrolments (FT + PT) / Total # Credit Enrolments (FT + PT)	72.45		63.64	
Graduation Rate	# of Industry Credit Graduates (FT + PT) / Total # of Industry Credit Enrolments (FT + PT)	95.70		94.29	
Skills Training – Industry Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	6.7		5.09	
Graduation Rate of Aboriginal Persons	i) # of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	5.56		3.88	
	ii) # of Aboriginal Graduates (FT + PT) / Total # of Aboriginal Enrolments (FT + PT)	79.35		71.93	

Performance Tables

Performance Measures
College System

Basic Education – ABE Credit		2010-2011		2009-2010	
		#	FLE	#	FLE
Number of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's)		206	50.23	245	198.22
Number of Graduates		48		47	
Number of Completers		88		11	
		%		%	
Participation (Enrolment) Rate %	# of ABE Credit Enrolments (FT + PT) / Total # Credit Enrolments (FT + PT)	10.87		13.92	
Emp. Rate from Follow-Up Surveys of FT Graduates	# of ABE Credit FT Graduates that are working / (# of ABE Credit FT Graduates that were contacted *minus* # ABE Credit FT Graduates that went to further training)	60		62.5	
Continued to Further Training Rates of FT Students	# of ABE Credit FT Graduates that continued to further training / (# of ABE Credit FT Graduates contacted *minus* # ABE Credit FT Graduates employed)	73.30		90.91	
Basic Education – ABE Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	59.71		55.92	
Graduation Rate of Aboriginal Persons	i) # of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	52.08		55.32	
	ii) # of Aboriginal Graduates (FT + PT) / Total # of Aboriginal Enrolments (FT + PT)	20.33		18.98	
Employment Rates of FT Aboriginal Persons	# of Aboriginal Graduates that are working/ (# of Aboriginal Graduates contacted *minus* # of Aboriginal Graduates that went to further training)	75.00		50.00	
Continued to Further Training Rates of Fulltime Aboriginal	# of Aboriginal Graduates that continued to further training/ (# of Aboriginal Graduates contacted *minus* # of Aboriginal Graduates employed)	88.89		95.00	

Performance Tables

Performance Measures
College System

University		2010-2011		2009-2010	
		#	FLE	#	FLE
Number of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's)		18	3.4	39	10.5
Participation (Enrolment) Rate %	# of University Enrolments (FT + PT) /Total # Enrolments (FT + PT)	0.95		2.22	
University – Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	5.56		5.13	

Skills Training – Non-Credit		2010-2011		2009-2010	
		#	FLE	#	FLE
# of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's) and distinct enrolment		980	21.5	960	21.85
Number of Completers		971		952	
		%		%	
Participation (Enrolment) Rate %	# of Skills Training Non-Credit Enrolments (FT + PT) / Total # Non-Credit Enrolments (FT + PT)	24.43		39.38	
Skills Training – Non-Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	7.81		8.82	

Basic Ed – Non-Credit		2010-2011		2009-2010	
		#	FLE	#	FLE
Number of Student Enrolments - expressed in terms of Full Load Equivalents (FLE's) and distinct enrolment		198	63.69	157	48.84
Number of Completers		194		157	
		%		%	
Participation (Enrolment) Rate %	# of Basic Ed Non-Credit Enrolments (FT + PT) / Total # Non-Credit Enrolments (FT + PT)	75.57		60.62	
Basic Ed Non-Credit – Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrolment) Rate	# of Aboriginal Enrolments (FT + PT) / Total # Enrolments (FT + PT)	18.69		11.46	

Performance Tables

Equity Participation Enrolments by Program Group

		Actuals 2010-2011											
		Aboriginal			Visible Minority			Disability			Total Enrolment		
	Program Groups	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	**Institute Credit**												
	SIAST	4	15	0	1	6	0	2	6	0	80	188	4
	Other:	0	0	0	0	0	0	0	0	1	0	14	56
	Apprenticeship & Trade	0	2	0	0	0	0	0	0	0	0	16	0
	Total Institute Credit	4	17	0	1	6	0	2	6	1	80	218	60
	Industry Credit												
	Total Industry Credit	19	73	164	1	17	44	2	13	42	27	1,346	4,000
	Non-Credit												
	Total Non-Credit	0	5	45	0	0	11	0	1	5	0	64	912
Total Skills Training Credit		23	95	209	2	23	55	4	20	48	107	1,628	4,972
Basic Education	**Basic Education Credit**												
	Adult 12	58	10	0	2	0	0	5	1	0	93	31	
	Adult 10	38	18	0	1	0	0	2	1	0	52	30	
	Academic GED												
	Total BE Credit	96	28	0	3	0	0	7	2	0	145	61	0
	Basic Education Non-Credit												
	Employability/Life Skills												
	English Language Training	29	4	0	7	0	0	2	0	0	152	8	0
	General Academic Studies	0	4	0	0	0	0	0	3	0	0	38	0
	Literacy												
	Total BE Non-Credit	29	8	0	7	0	0	2	3	0	152	46	0
Total Basic Education		125	36	0	10	0	0	9	5	0	297	107	0
University	***Total University***	0	1	0	0	0	0	0	0	0	0	18	0
Total		**148**	**132**	**209**	**12**	**23**	**55**	**13**	**25**	**48**	**404**	**1,753**	**4,972**

Actuals 2009-2010												
	Aboriginal			Visible Minority			Disability			Total Enrolment		
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
	12	28	2	3	8	1	1	6	1	118	179	11
	0	0	14	0	1	6	0	0	1	1	16	168
	0	2	0	0	0	0	0	0	0	0	42	0
	12	30	16	3	9	7	1	6	2	119	237	179
	0	57	104	0	16	39	0	13	42	1	1,119	3,421
	0	9	53	0	3	18	0	0	11	0	102	858
	12	96	173	3	28	64	1	19	55	120	1,458	4,458
	55	14	0	3	1	0	4	1	0	98	39	0
	52	16	0	0	4	0	5	1	0	81	27	0
	107	30	0	3	5	0	9	2	0	179	66	0
	0	0	0	1	0	0	0	0	0	91	18	0
	0	18	0	0	4	0	0	0	0	0	48	0
	0	18	0	1	4	0	0	0	0	91	66	0
	107	48	0	4	9	0	9	2	0	270	132	0
	0	2	0	0	0	0	0	3	0	8	31	0
	119	**146**	**173**	**7**	**37**	**64**	**10**	**24**	**55**	**398**	**1,621**	**4,458**

>> Adult Basic Education has given me the opportunity to move forward with my life. There are many things that have hindered my efforts in the past but I can now look forward to success in my endeavours.

Geoffry
Kahkewistahaw ABE student

Performance Tables

Student Success by Program Group

		Actuals 2010-2011											
		Total Student Completed			Total Student Graduated			Total Employed			Going on to Further Education		
	Program Groups	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	**Institute Credit**												
	SIAST	9	116	2	65	75	2	51	16	0	0	0	0
	Other:	0	11	0	0	9	56	0	0	0	0	0	0
	Apprenticeship & Trade	0	0	0	0	16	0	0	0	0	0	0	0
	Total Institute Credit	9	127	2	65	100	58	51	16	0	0	0	0
	Industry Credit												
	Total Industry Credit	21	34	14	6	1,308	3,872	0	0	0	0	0	0
	Workbased Training												
	Total Workbased Training												
	Non-Credit												
	Total Non-Credit	0	64	907	0	0	0	0	0	0	0	0	0
Total Skills Training Credit		30	225	923	71	1,408	3,930	51	16	0	0	0	0
Basic Education	**Basic Education Credit**												
	Adult 12	60	9	0	19	5	0	8	4	0	15	3	0
	Adult 10	18	1	0	21	3	0	1	1	0	13	2	0
	Academic GED												
	Total BE Credit	78	10	0	40	8	0	9	5	0	28	5	0
	Basic Education Non-Credit												
	Employability/Life Skills												
	English Language Training	152	4	0	0	0	0	0	0	0	0	0	0
	General Academic Studies	0	38	0	0	0	0	0	0	0	0	0	0
	Literacy												
	Total BE Non-Credit	152	42	0	0	0	0	0	0	0	0	0	0
Total Basic Education		230	52	0	40	8	0	9	5	0	28	5	0
University	***Total University***	0	18	0	0	0	0	0	0	0	0	0	0
Total		**260**	**295**	**923**	**111**	**1,416**	**3,930**	**60**	**21**	**0**	**28**	**5**	**0**

NOTE – Employed and further education data is incomplete for skills training as not all programs have follow-up done.

N/A – not available

Completed – the total number of students who completed course requirements or remained to the end of the program

Graduated – the number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution

Actuals 2009-2010												
	Total Student Completed			Total Student Graduated			Total Employed			Going on to Further Education		
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
	10	129	7	83	54	4	40	5		3		
	1	10	16		9	152						
					42							
	11	139	23	83	105	156	40	5		3		
	1	50	30		1,056	3,321						
		102	850									
	12	291	903	83	1,161	3,477	40	5	0	3	0	0
	59	14		14	2		10	7		34	4	
	36	2		31						49	2	
	95	16	0	45	2	0	10	7	0	83	6	0
	91	18										
		48										
	91	66	0	0	0	0	0	0	0	0	0	0
	186	82	0	45	2	0	10	7	0	83	6	0
		31										
	198	**404**	**903**	**128**	**1,163**	**3,477**	**50**	**12**	**0**	**86**	**6**	**0**

>> When I started the Adult Basic Education program I had no idea to what I was working towards, and now I have an idea to what I want to be when I graduate with my grade twelve... it's never too late to learn anything.

Lana
Kahkewistahaw ABE student

Performance Tables

Equity Participation Completers and Graduates by Program Group

	Program Groups	Actuals 2010-2011									2009-2010								
		Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
		E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
Skills Training	**Institute Credit**																		
	SIAST	19	6	8	7	1	2	8	3	4	42	17	22	12	5	7	8	3	4
	Other:	0	0	0	0	0	0	1	0	1	14	1	13	7	3	5	1		1
	Apprenticeship & Trade	2	0	2	0	0	0	0	0	0	2		2						
	Total Institute Credit	21	6	10	7	1	2	9	3	5	58	18	37	19	8	12	9	3	5
	Industry Credit																		
	Total Industry Credit	256	21	231	62	2	61	57	4	49	161	17	141	55	2	54	55	3	50
	Workbased Training																		
	Total Workbased Training																		
	Non-Credit																		
	Total Non-Credit	50	49	0	11	10	0	6	6	0	62	61		21	20		11	11	
Total Skills Training Credit		327	76	241	80	13	63	72	13	54	281	96	178	95	30	66	75	17	55
Basic Education	**Basic Education Credit**																		
	Adult 12	68	43	8	2	1	0	6	3	2	69	35	6	4	2		5	3	1
	Adult 10	56	15	17	1	0	1	3	1	2	68	22	20	4			6	3	3
	Academic GED																		
	Total BE Credit	124	58	25	3	1	1	9	4	4	137	57	26	8	2	0	11	6	4
	Basic Education Non-Credit																		
	Employability/Life Skills																		
	English Language Training	33	29	0	7	7	0	2	2	0				1	1				
	General Academic Studies	4	4	0	0	0	0	3	3	0	18	18		4	4				
	Literacy										n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	37	33	0	7	7	0	5	5	0	18	18	0	5	5	0	0	0	0
Total Basic Education		161	91	25	10	8	1	14	9	4	155	75	26	13	7	0	11	6	4
University	*Total University*	1	1	0	0	0	0	0	0	0	2	1					3	3	
Total		**489**	**168**	**266**	**90**	**21**	**64**	**86**	**22**	**58**	**438**	**172**	**204**	**108**	**37**	**66**	**89**	**26**	**59**

n/a – not available

E – total enrolment

C – Completers (the total number of students who completed course requirements or remained to the end of the program)

G – graduates (the total number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution)

Financial Statements 2010–2011

Southeast Regional College
Management's Responsibility for Financial Reporting

THE FINANCIAL STATEMENTS OF SOUTHEAST REGIONAL COLLEGE have been prepared in accordance with generally accepted accounting principles and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of Southeast Regional College's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The Board of Governors is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board carries out this responsibility principally through its Executive Committee.

The Executive Committee is appointed by the Board and meets periodically with management and the Governors' auditors to review significant accounting, reporting and internal control matters.

Following its review of the financial statements and discussions with the auditors, the Executive Committee reports to the Board of Governors prior to its approval of the financial statements. The Committee also considers, for review by the Board and approval by the Governors, the engagement or re-appointment of the external auditors.

The financial statements have been audited on behalf of the Governors by Dillon Hillstead Melanson CGA Prof. Corp., an independent firm of Certified General Accountants, in accordance with generally accepted auditing standards.

Craig Brown, President and CEO

Marlyn Phillips-Leson, VP of Finance

Weyburn, Saskatchewan
September 7, 2011

Auditor's Report

TO THE GOVERNORS OF SOUTHEAST REGIONAL COLLEGE:

We have audited the accompanying financial statements of Southeast Regional College, which comprise the statement of financial position as at June 30, 2011, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Southeast Regional College as at June 30, 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Dillon, Hillstead, Melanson, CGA Prof. Corp.
Certified General Accountants

Weyburn, Saskatchewan
September 7, 2011

Southeast Regional College
Statement of Financial Position

Statement 1

AS AT JUNE 30, 2011

	2011			2010
	Operating Fund	Capital Fund	**Total**	Total
Assets				
Current Assets				
Cash and cash equivalents	$ 9,331,972	$ 0	**$ 9,331,972**	$ 15,251,339
Accounts receivable *(note 3)*	1,067,404	0	**1,067,404**	1,075,969
Prepaid expenses	277,207	0	**277,207**	151,261
	10,676,583	0	**10,676,583**	16,478,569
Non-Current Assets				
Capital assets *(note 4)*	0	9,748,831	**9,748,831**	1,413,074
	0	9,748,831	**9,748,831**	1,413,074
	$ 10,676,583	$ 9,748,831	**$20,425,414**	$ 17,891,643
Liabilities				
Current Liabilities				
Accrued salaries and benefits *(note 5)*	$ 199,224	$ 0	**$ 199,224**	$ 261,067
Accounts payable and accrued liabilities	920,593	0	**920,593**	285,339
Unearned revenue *(note 6)*	3,016,259	0	**3,016,259**	1,371,324
	4,136,076	0	**4,136,076**	1,917,730
Net Assets				
Invested in capital assets	0	9,748,831	**9,748,831**	1,413,074
Externally restricted *(note 7)*	16,113	0	**16,113**	14,022
Internally restricted *(note 7)*	6,202,501	0	**6,202,501**	14,244,080
Unrestricted	321,893	0	**321,893**	302,737
	6,540,507	9,748,831	**16,289,338**	15,973,913
	$ 10,676,583	$ 9,748,831	**$ 20,425,414**	$ 17,891,643

Sheila Sterling
Approved on behalf of the Board

Judith A. Jones
Approved on behalf of the Board

See accompanying notes

Southeast Regional College
Statement of Operations

Statement 2

FOR THE YEAR ENDED JUNE 30, 2011

	Operating Fund			Capital Fund		**Total**	Total
	Budget 2011 *(note 8)*	2011	2010	2011	2010	**2011**	2010
Revenues *(Schedule 1)*							
Provincial Government	$ 5,814,625	$ 6,071,491	$ 5,439,976	$ 159,851	$ 14,401,390	**$ 6,231,342**	$ 19,841,366
Federal Government	0	49,440	19,979	0	0	**49,440**	19,979
Other revenue	4,368,461	3,482,243	3,317,278	0	56,949	**3,482,243**	3,374,227
	10,183,086	9,603,174	8,777,233	159,851	14,458,339	**9,763,025**	23,235,572
Expenses *(Schedule 2)*							
Agency contracts	1,520,995	1,478,198	1,421,093	0	0	**1,478,198**	1,421,093
Amortization	925,124	0	0	187,333	288,953	**187,333**	288,953
Equipment	395,909	406,067	331,507	0	(16,681)	**406,067**	314,826
Facilities	478,715	474,510	348,300	0	0	**474,510**	348,300
Information technology	218,484	171,350	188,059	0	0	**171,350**	188,059
Operating *(Schedule 3)*	2,047,872	1,826,890	1,597,094	0	0	**1,826,890**	1,597,094
Personal services	4,594,107	4,903,253	4,750,413	0	0	**4,903,253**	4,750,413
	10,181,206	9,260,268	8,636,466	187,333	272,272	**9,447,601**	8,908,738
Excess (Deficiency) of revenues over expenses	$ 1,880	$ 342,906	$ 140,767	$ (27,482)	$ 14,186,067	**$ 315,424**	$ 14,326,834

See accompanying notes

Southeast Regional College
Statement of Changes in Net Assets

Statement 3

FOR THE YEAR ENDED JUNE 30, 2011

	2011			2011	2010
	Invested in capital assets	Restricted	Unrestricted	**Total**	Total
Excess of revenues over expenses	$ (27,482)	$ 0	$ 342,906	**$ 315,424**	$ 14,326,834
Net assets, beginning of year	1,413,074	14,258,102	302,737	**15,973,913**	1,647,079
Interfund transfers:					
Invested in capital assets	8,363,239	(8,155,276)	(207,963)	**0**	0
Externally imposed restrictions *(note 7)*	0	2,091	(2,091)	**0**	0
Internally imposed restrictions *(note 7)*	0	113,696	(113,696)	**0**	0
Net assets, end of year	$ 9,748,831	$ 6,218,613	$ 321,893	**$ 16,289,338**	$ 15,973,913

Restricted details:

	Beginning Balances	To Restricted	From Restricted	Ending Balance
Externally Restricted				
Saskatchewan Building Officials Reserve	$ 14,022	$ 2,091	$ 0	$ 16,113
Internally Restricted				
Facility fund	$ 476,023	$ 113,696	$ 0	$ 589,719
Building code training for Canadians fund	40,000	0	0	40,000
Research and development fund	85,000	0	0	85,000
Confined space truck and trailer fund	152,104	0	0	152,104
Saskatchewan Energy Training Institute fund	13,390,953	0	8,155,276	5,235,677
Re-brand fund	100,000	0	0	100,000
	14,244,080	113,696	8,155,276	6,202,500
Total Restricted	$ 14,258,102	$ 115,787	$ 8,155,276	$ 6,218,613

See accompanying notes

Southeast Regional College
Statement of Cash Flows

Statement 4

FOR THE YEAR ENDED JUNE 30, 2011

	2011	2010
Cash flows (used in) from operating activities		
Excess of revenues over expenses	**$ 315,424**	$ 14,326,834
Amortization of capital assets	**187,333**	288,953
	502,757	14,615,787
(Increase) in accounts receivable	**8,565**	(282,455)
(Increase) in prepaid expenses	**(125,946)**	125,082
Increase in accrued salaries and benefits	**(61,843)**	56,153
Increase in accounts payable and accrued liabilities	**635,254**	64,846
Increase in unearned revenue	**1,644,935**	486,620
Cash provided by operating activities	**2,603,722**	15,066,033
Cash flows used in investing activities		
Purchase of capital assets	**(8,523,091)**	(1,160,425)
Cash used in investing activities	**(8,523,091)**	(1,160,425)
Net increase in cash and temporary investments	**(5,919,369)**	13,905,608
Cash and Cash Equivalents, beginning of year	**15,251,339**	1,345,731
Cash and Cash Equivalents, end of year	**$ 9,331,972**	$ 15,251,339
Cash	**$ 8,558,121**	$ 14,477,488
Cash Equivalents	**773,851**	773,851
	$ 9,331,972	$ 15,251,339

See accompanying notes

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

1. GENERAL INFORMATION

The Southeast Regional College offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*. The Board of the Southeast Regional College is responsible for administering and managing the educational affairs of the College in accordance with *The Regional Colleges Act* and its regulations.

The College's objectives are to promote the social, economic and cultural development of Southeastern Saskatchewan by facilitating learning options in partnership with community groups and businesses.

2. SIGNIFICANT ACCOUNTING POLICIES

Pursuant to standards established by the Public Sector Accounting Board, the College is classified as a government not-for-profit organization. These financial statements have been prepared in accordance with Canadian generally accepted accounting principles applicable to not-for-profit entities and include the following significant policies:

A) FUND ACCOUNTING

Funds are a separate self-balancing set of accounts for each accounting entity established within the accounting system, which segregate the transactions of a particular activity, as follows:

i. The Operating Fund accounts for the organization's programs delivery and administrative activities. The fund reports unrestricted resources and restricted operating and program grants.

ii. The Capital Fund reports the assets, liabilities, revenues and expenses related to the capital assets of the College.

B) REVENUE RECOGNITION

The College follows the restricted fund method of accounting for contributions. Restricted contributions related to general operations are recognized as revenue of the Operating Fund, in the year to which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund, in the year received.

Unrestricted contributions are recognized as revenue in the year received or receivable, if the amount to be received can be reasonably estimated, and collection is reasonably assured.

Investment income earned from the resources of internally restricted funds, is recorded as income in the Operating Fund.

Tuition, fee and contractual revenue are recognized as revenue of the Operating Fund in the period in which the related services are provided.

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

C) CAPITAL ASSETS

Purchased property, plant and equipment are recorded at cost. Contributed capital assets are recorded at fair market value at the date of contribution. Amortization is provided on a straight line basis over the estimated useful lives of the assets, and recorded as an expense in the capital fund, for the categories listed below:

Leasehold improvements	**Over the life of the lease to which they relate**
Program equipment and office equipment	5 years
Computer hardware and systems software	3 years
Office furniture	10 years
Buildings	20 years

D) USE OF ESTIMATES

These statements are prepared in accordance with Canadian generally accepted accounting principles. These principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

E) FUTURE ACCOUNTING POLICIES

In September 2010, the Public Sector Accounting Board approved an amendment to the introduction to the Public Sector Accounting Handbook. Effective for fiscal years beginning on or after January 1, 2012, government not for profit organizations are directed to use either the public sector accounting standards or public sector accounting standards for government not for profit organizations. The College is currently assessing the appropriateness and potential impact of the change in accounting standards on its financial statements.

3. ACCOUNTS RECEIVABLE

Accounts receivable are composed of the following:

	2011	2010
	$	$
Saskatchewan Advanced Education, Employment and Immigration	**106,913**	423,258
Provincial government - other	**5,519**	44,939
Other	**1,046,154**	647,176
Allowance for doubtful accounts	**(91,182)**	(39,404)
	1,067,404	1,075,969

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2010

4. CAPITAL ASSETS

	Cost	Accumulated Amortization	Net book value	
			2011	2010
	$	$	**$**	$
Land	19,922		**19,922**	
Buildings	467,750	95,060	**372,690**	281,168
Leasehold improvements	1,401,608	1,316,629	**84,979**	70,613
Program equipment	786,813	604,002	**182,811**	136,914
Computer hardware	1,243,880	1,181,057	**62,823**	67,730
Office equipment	20,227	17,919	**2,308**	0
Office furniture	113,575	88,679	**24,896**	13,520
System software	50,065	50,065	**0**	0
Work In Progress				
Buildings	8,949,322	0	**8,949,321**	794,048
Leaseholds	49,081	0	**49,081**	49,081
	13,102,243	3,353,411	**9,748,831**	1,413,074

5. ACCRUED SALARIES AND BENEFITS

Accrued salaries and benefits of $ 199,224 (2010 - $261,067) representing retroactive salary adjustments and vacation earned by employees but not yet paid, has been calculated and recorded in the accounts.

6. UNEARNED REVENUE

Unearned revenue represents restricted funding for operating grants and program payments received in the current period, for operations of the subsequent period as follows:

	2011	2010
	$	$
Saskatchewan Advanced Education, Employment and Immigration	**2,884,297**	1,284,494
Other	**131,962**	86,830
	3,016,259	1,371,324

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

7. RESTRICTIONS ON NET ASSETS
The Board of Governors has placed internal restrictions on certain net assets to be used for future expenditures as indicated on Statement 3. These internally restricted amounts are not available for other purposes without approval of the Board of Governors.

Under the agreement with the Saskatchewan Building Officials Association, for the delivery of the Building Code Training for Canadians program, a portion of the exam fees paid by students is to be set aside, in an externally restricted fund, for future revision and development of the program.

8. BUDGET AMOUNTS
The budget amounts on the financial statements were prepared by Regional College Management and approved by the Board of Governors on May 5, 2010. The Minister approved the budget on July 28, 2010.

9. RELATED PARTY TRANSACTIONS
Included in these financial statements are revenues and expenditures resulting from routine operating transactions conducted at agreed rates with various Crown controlled ministries, agencies and corporations, with which the College is related. Account balances resulting from these transactions are included in the statements of financial position and operations. These transactions are settled on normal trade terms. Transactions with related parties, incorporated in these financial statements, include the following:

Significant payments to related parties during the fiscal year:

	2011	2010
	$	$
Association of Saskatchewan Regional Colleges	**40,000**	26,500
Government of Saskatchewan - other	**4,818**	7,846
Saskatchewan Regional Colleges	**18,365**	23,860
Saskatchewan Institute of Applied Sciences and Technology	**713,058**	531,590
Saskatchewan Government Insurance	**1,317**	1,041
Saskatchewan Ministry of Government Services	**61,241**	77,770
SaskTel	**97,826**	91,216
Saskatchewan Transport Company	**1,285**	2,175
SaskEnergy	**9,117**	3,991
SaskPower	**12,969**	4,184
Southeast Education Foundation	**26,155**	81,287
Tourism Saskatchewan	**58,841**	67,683
University of Regina	**246**	35,972
Workers' Compensation Board	**18,668**	27,343

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

Significant receipts from related parties, with the exception of Saskatchewan Advanced Education, Employment and Immigration receipts that are detailed in Schedule 1, during the fiscal year:

	2011	2010
	$	$
Apprenticeship and Trade Certification Commission	**22,329**	43,008
Saskatchewan Agriculture – Canadian agricultural skills service	**0**	0
Saskatchewan Finance	**50,473**	2,107
Saskatchewan Highways and Infrastructure	**3,395**	6,718
Saskatchewan Regional Colleges	**7,675**	22,421
Saskatchewan Student Financial Aid - Merit Scholarship	**8,875**	12,125
Sask Energy	**3,363**	32,159
Sask Power	**74,209**	138,723
SaskTel	**30,351**	17,722
Saskatchewan Institute of Applied Sciences and Technology	**111,928**	30,228
Southeast Education Foundation	**22,912**	16,488
Workers' Compensation Board	**31,050**	14,122
SGI	**37,659**	155

Significant accounts payable to related parties as at June 30/11:

	2011	2010
	$	$
Saskatchewan Ministry of Government Services	**2,500**	725
Southeast Education Foundation	**130,000**	0
SaskPower	**3,300**	225
Saskatchewan Institute of Applied Sciences and Technology	**5,944**	686

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

Significant accounts receivable from related parties, with the exception of Saskatchewan Advanced Education, Employment and Immigration receipts that are detailed in Schedule 1, as at June 30/11:

	2011	2010
	$	$
Apprenticeship and Trade Certification Commission	**3,030**	44,191
Saskatchewan Regional Colleges	**2,838**	4,710
Saskatchewan Institute of Applied Sciences and Technology	**4,429**	22,667
SaskPower	**16,392**	8,865
Southeast Education Foundation	**129,757**	21,807
SaskTel	**35,510**	4,778
SGEU	**2,526**	4,900

10. FINANCIAL INSTRUMENTS

Effective July 1, 2007, the College adopted the recommendations of the Canadian Institute of Chartered Accountants (CICA) Handbook Section 3855 – Financial Instruments – Recognition and Measurement. Under these new standards, all financial assets and financial liabilities must be identified and classified. This classification determines how each financial instrument is measured. The College's financial instruments and their classification are as follows:

Financial Instrument	Classification
Cash	Held for trading
Accounts receivable	Loans and receivables
Temporary investments	Held for trading
Accrued salaries and benefits	Other liabilities
Accounts payable and accrued liabilities	Other liabilities
Unearned revenue	Other liabilities

Held for trading financial assets and liabilities are measured at fair value. Changes in the fair value are recognized in the Statement of Operations and Changes in Net Assets. Loans and receivables and other financial liabilities are measured at amortized cost. Due to their short term nature, the amortized cost of these instruments approximates their fair value. This change in accounting policy did not have a significant impact on the College's financial statements at the time of adoption.

Effective July 1, 2008, the College adopted CICA Handbook sections 3862 – Financial Instruments – Disclosure, and 3863 – Financial Instruments – Presentation. Section 3862 provides standards for disclosure of the risks arising from financial instrument to which the College is exposed, and how the risks are managed by the College. Section 3863 provides standards for the presentation of financial instruments and non-financial instrument derivatives. Neither of these changes in accounting policy had a significant impact on the College's financial statements at the time of adoption.

Southeast Regional College
Notes to the Financial Statements
FOR THE YEAR ENDED JUNE 30, 2011

11. FINANCIAL INSTRUMENTS RISKS
The College is exposed to credit risk from non-payment of accounts receivable. Credit risk is minimal for amounts due from Saskatchewan Advanced Education, Employment and Immigration and other amounts due from the Provincial Government. All other receivables are reported at estimated net realizable value.

12. PENSION PLANS
Employees of the College are members of the Teachers' Superannuation Plan, the Saskatchewan Teachers Retirement Plan or a defined contribution plan established by the Southeast Regional College. The College's obligations under these arrangements are limited to matching employee's contributions of the defined contribution plan established by the Southeast Regional College. Pension contributions for 2011 totaled $ 186,624 (2010 - $159,154).

13. LEASE COMMITMENTS
The College has obligations for leases of office equipment and premises. Future minimum payments for the next five years total $1,437,833 with the following annual payments:

Year	$
2011-12	480,085
2012-13	322,828
2013-14	219,083
2014-15	207, 837
2015-16	207,837

Southeast Regional College
Notes to the Financial Statements

FOR THE YEAR ENDED JUNE 30, 2011

14. CONTROLLED AND RELATED ENTITIES

The Southeast Regional College controls the Southeast Education Foundation but the financial information of the related entity has not been reported on a consolidated basis in these statements. Therefore, per Section 4450, paragraph 22, of the CICA handbook the following information, as at June 30, 2010, has been disclosed for the Southeast Education Foundation.

Total Assets	$209,268
Liabilities	129,756
Net assets	79,512
Revenues	219,096
Expenses	205,037
Cash flows, operating	(11,499)
Cash flows, financing	0
Cash flows, investing	(27)
Restricted funds, endowment	0
Restricted funds, community chest	0

Accounting policies of the related entity are the same but the yearend statements of the Southeast Education Foundation are reviewed, not audited, by Dillon, Hillstead, Melanson, CGA Professional Corp., the same external firm that audits Southeast Regional College.

Southeast Regional College
Schedule of Operating Fund Revenues by Function
FOR THE YEAR ENDED JUNE 30, 2011

	2011				
	General	Skills Training		Basic Education	
		Credit	Non-credit	Credit	Non-credit
Provincial Government					
Saskatchewan Advanced Education, Employment and Immigration					
Base grant	$ 3,242,304	$ 0	$ 0	$ 0	$ 0
Program payments	0	1,295,463	0	1,197,741	0
Other	2,300	9,343	0	0	0
	3,244,604	1,304,806	0	1,197,741	0
Other Provincial	127,869	10,000			0
	3,372,473	1,314,806	0	1,197,741	0
Federal Government					
Projects	0	0	0	49,440	0
Other Revenue					
Admin recovery	0	0	0	0	0
Contracts	0	354,498	104,905	1,668	0
Interest	147,156	0	0	0	0
Rents	22,255	0	0	0	0
Resale items	733	399,655	11,571	1,390	2,062
Tuitions	0	2,168,562	100,985	(120)	6,679
Other	159,730	0	0	0	0
	329,874	2,922,715	217,461	2,938	8,741
Total revenues	3,702,347	4,237,521	217,461	1,250,119	8,741
Total expenses *(Schedule 2)*	4,127,611	3,350,585	95,377	1,250,119	5,373
Excess (deficiency) of revenues over expenses	$ (425,264)	$ 886,936	$ 122,084	$ 0	$ 3,368

Schedule 1

2011			**2011**	2011	2010
University	Services			Budget *(note 8)*	
Credit	Learner Support	Counsel	**Total**	Total	Total
$ 0	$ 0	$ 0	**$ 3,242,304**	$ 2,965,900	$ 3,039,001
0	0	0	**2,493,204**	2,381,325	2,105,926
0	0	186,470	**198,113**	467,400	214,073
0	0	186,470	**5,933,621**	5,814,625	5,359,000
0			**137,869**	0	80,976
0	0	186,470	**6,071,490**	5,814,625	5,439,976
0	0	0	**49,440**	0	19,979
0	0	0	**0**	0	0
0	0	0	**461,071**	225,077	499,465
0	0	0	**147,156**	40,000	66,387
0	0	0	**22,255**	17,800	22,881
0	0	515	**415,926**	361,312	322,492
0	0	0	**2,276,106**	3,213,922	2,341,735
0	0	0	**159,730**	10,350	64,318
0	0	515	**3,482,244**	3,868,461	3,317,278
0	0	186,985	**9,603,174**	9,683,086	8,777,233
912	0	430,293	**9,260,268**	9,256,081	8,636,466
$ (912)	$ 0	$ (243,308)	**$ 342,906**	$ 427,005	$ 140,767

Southeast Regional College
Schedule of Operating Fund Expenses by Function
FOR THE YEAR ENDED JUNE 30, 2011

	2011				
	General	Skills Training		Basic Education	
		Credit	Non-credit	Credit	Non-credit
Agency contracts	$ 0	$ 1,365,733	$ 68,820	$ 11,613	$ 630
Equipment	110,072	221,792	0	74,203	0
Facilities	274,992	128,282	128	71,073	0
Information technology	155,207	0	0	15,343	0
Operating *(Schedule 3)*	931,186	636,208	23,129	186,765	1,540
Personal services	2,656,154	998,570	3,300	891,122	3,203
	$ 4,127,611	$ 3,350,585	$ 95,377	$ 1,250,119	$ 5,373
			$ 3,445,962		$ 1,255,492

Schedule 2

2011				2011	2011	2010
University	Services				Budget (note 8)	
Credit	Learner Support	Counsel		Total	Total	Total
$ 0	$ 0	$ 31,402		**1,478,198**	$ 1,520,994	$ 1,421,093
0	0	0		**406,067**	395,909	331,507
0	0	36		**474,511**	478,715	348,300
0	0	800		**171,350**	218,484	188,059
912	0	47,151		**1,826,890**	2,047,872	1,597,094
0	0	350,904		**4,903,253**	4,594,107	4,750,413
$ 912	$ 0	$ 430,293		**$ 9,260,268**	$ 9,256,081	$ 8,636,466
		$ 430,293				

Southeast Regional College
Schedule of Operating Expenses
FOR THE YEAR ENDED JUNE 30, 2011

Schedule 3

	2011	2011	2010
		Budget *(note 8)*	
	Total	Total	Total
Advertising	**$ 293,674**	$ 261,480	$ 214,175
Association fees and dues	**36,246**	38,355	20,696
Bad debts	**40,322**	57,269	21,790
Financial services	**19,481**	12,341	16,993
In-service	**74,077**	108,535	62,102
Insurance	**47,067**	31,690	13,700
Materials and supplies	**323,421**	343,444	391,193
Printing and copying	**30,372**	34,027	15,949
Professional services	**162,307**	414,854	151,357
Resale items	**368,709**	276,372	353,909
Subscriptions	**1,594**	2,555	754
Telephone and fax	**86,201**	93,491	81,559
Travel	**214,293**	318,979	209,995
Other	**129,126**	54,480	42,922
	$ 1,826,890	$ 2,047,872	$ 1,597,094

Glossary of Terms

CASUAL STUDENT: is defined as one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

COMPLETERS: students who remained to the end of the program.

FULL LOAD EQUIVALENTS (FLE): is defined as the total participant hours divided by the accepted full-load equivalent factor for a program group. Full Load Equivalents are calculated as follows:

BE CREDIT: 1 FLE = 900 participant hours

BE NON CREDIT: 1 FLE = 420 participant hours

INSTITUTE CREDIT: 1 FLE = 900 participant hours

INDUSTRY CREDIT: 1 FLE = 240 participant hours

NON CREDIT: 1 FLE = 240 participant hours

UNIVERSITY: 1 FLE = 390 participant hours

GRADUATES: students who completed all course requirements resulting in certification of training by a recognized body.

FULL-TIME STUDENT: is defined as one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

(a) for Apprenticeship and Trade: a complete level (depending on the trade) is required; and
(b) for university courses: a minimum of 216 hours of scheduled class time for the academic year.

PARTICIPANT HOURS: is defined as the total time (in hours) all students are actively involved in a program (courses) of study.

PART-TIME STUDENT: is defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hour of scheduled class time per week.

PROGRAM DELIVERY CENTRE: an established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

PROGRAM GROUPS:

Institute Credit–education and training which leads to a credential, i.e. certificate, diploma, degree; from a recognized credit-granting institution.

Industry Credit–education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

Non-Credit–education and training that does not result in credentials or certification but meets the specific needs identified for an industry(s), group(s), firm(s) or sector(s) or leads to or enhances a person(s)/group(s) employability or enhances community and/or social development or develops hobby, leisure and recreation skills.

Basic Education Credit–academic skills development that leads to certification at a grade 10 12 level or prepares individuals to write the GED exams.

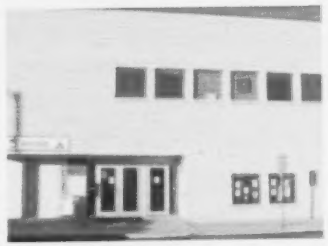
Basic Education Non-credit–enhances an individual's reading, writing, and numeracy skills or develops personal and life skills necessary for employment activities or teaches English as a second language.

STUDENT ENROLLMENTS: total number of unique students enrolled in program session(s) or course(s) within program sessions that are part of a specific Program Group.

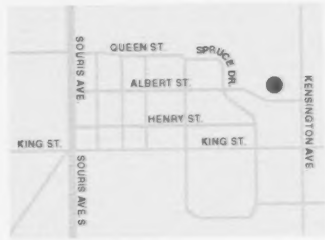
Campus Locations

ADMINISTRATION OFFICE
#8–4th Street
Box 2003, Weyburn, SK S4H 2Z9
Telephone: 848-2500
Fax: 848-2524

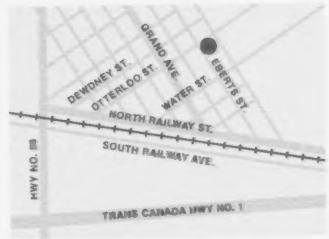
ASSINIBOIA CAMPUS
Prince of Wales Building
201 Third Avenue West
Box 1059, Assiniboia, SK S0H 0B0
Telephone: 642-4287
Fax: 642-3397



ESTEVAN CAMPUS
255 Spruce Drive
Box 5000-130
Estevan, SK S4A 2V6
Telephone: 634-4795
Fax: 634-8060



INDIAN HEAD
BASIC EDUCATION CENTRE
708 Otterloo Street
Box 248, Indian Head, SK S0G 2K0
Telephone: 695-2228
Fax: 695-2226



Campus Locations

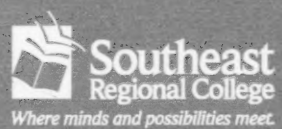
MOOSOMIN CAMPUS &
BASIC EDUCATION CENTRE
610 Park Avenue
Box 1457, Moosomin, SK S0G 3N0
Telephone: 435-4631
Fax: 435-4639

WEYBURN CAMPUS
629 King Street
Box 2003, Weyburn, SK S4H 2Z9
Telephone: 848-2500
Fax: 848-2517

WHITEWOOD LEARNING CENTRE
708 5th Avenue
Box 250, Whitewood, SK S0G 5C0
Telephone: 735-5263 *(Aboriginal Consultant)*
Fax: 735-2999

TOLL FREE REGISTRATION: **1-866-999-7372**

WWW.SOUTHEASTCOLLEGE.ORG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